

**THE COMPANY OF ACTUARIES
CHARITABLE TRUST FUND**

REGISTERED CHARITY NO. 280702

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2016**

**Casson Beckman
Chartered Accountants**
First Floor
32-34 High Street
Ringwood
Hampshire
BH24 1TA

**THE COMPANY OF ACTUARIES
CHARITABLE TRUST FUND**

YEAR ENDED 31ST JULY 2016

REFERENCE AND ADMINISTRATIVE INFORMATION

BOARD OF TRUSTEES

The Trustees at the date of this report and holding office during the year were:

Michael Pomery CVO	(Chairman)
Alan Smith	
George Yoxall	
Peter Crutchett	(Appointed 1st August 2015)
Ian Farr	(Appointed 1st November 2015)
Martin Miles	(Appointed 1st August 2015)
Simon Dudley	(Appointed 1st August 2015)
Geraldine Kaye	(Retired 31st October 2015)

HONORARY ALMONER:

Patrick O'Keeffe
Broomy Hurst
Shobley
Ringwood
Hampshire
BH24 3HT
[e-mail: almoner@actuariescompany.co.uk](mailto:almoner@actuariescompany.co.uk)

WEBSITE:

www.actuariescompany.co.uk/en/charitabletrust

BANKERS:

National Westminster Bank plc
Bishopsgate Branch
PO Box 34
15 Bishopsgate
London EC2P 2AP

REGISTERED CHARITY NUMBER:

280702

INDEPENDENT EXAMINERS:

Casson Beckman
Chartered Accountants
First Floor
32-34 High Street
Ringwood
Hampshire
BH24 1AG

**THE COMPANY OF ACTUARIES
CHARITABLE TRUST FUND**

**ANNUAL REPORT BY THE TRUSTEES
YEAR ENDED 31 JULY 2016**

The Trustees present their report and the unaudited financial statements of the Charity for the year ended 31 July 2016. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and the Statement of Recommended Practice: Accounting and Reporting for Charities 2005.

The charity is constituted and governed by a Trust Deed made on 16th July 1980, and Supplemental Deed dated 5th April 2011. A copy of the accounts for the 12 months ending 31 July 2016 is included with this report. The charity's principal address is that of the Honorary Almoner. Trustees are appointed by the Court of the Worshipful Company of Actuaries.

Principal Objects

The objects of the charity are set out in clause 2 of the Trust Deed. These may be summarised as follows:

- i. the relief of poverty of members of the profession of actuary.
- ii. grants for the advancement of education of actuaries and others.
- iii. grants for the charitable research in the field of actuarial science and the award of bursaries.
- iv. awards of exhibitions at an educational establishment to persons intending to practice the profession of actuary.
- v. the award of prizes in connection with the examinations for actuaries.
- vi. to assist in the general education of persons in necessitous circumstances preparing to be actuaries or for other professions.
- vii. to assist and benefit persons who are endeavouring to qualify as actuaries.
- viii. to make donations to any registered charity.

Trustees

During the year the Trustees carried out the objectives of the Trust by;

- i. Considering from time to time projects relating to research or education which will benefit or enhance the training of students for the actuarial profession in its widest aspects with particular emphasis on the teaching of mathematics.
- ii. Establishing and maintaining contact with universities which offer actuarial courses and making the faculty aware of the availability of bursaries to students with financial needs and the awarding of prizes. A subcommittee of Trustees examines applications and makes recommendations to the Trustees.
- iii. Encouraging members of the livery involved with charitable activities to engage with the Trust to explore whether the Trust could support their activity.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities and setting their grant making policy.

Financial Report for the year ending 31 July 2016

The income to the Trust from contributions from members and from the Master's and other fund raising events amounted to £111,362 in the year ended 31 July 2016; the Trustees are very grateful to all those who have supported their charitable activities over the year. Gift Aid and income from investments (excluding capital appreciation) boosted this figure to £145,219. Donations made to other charities amounted to £117,815.

**THE COMPANY OF ACTUARIES
CHARITABLE TRUST FUND**

**ANNUAL REPORT BY THE TRUSTEES (continued)
YEAR ENDED 31 JULY 2016**

The Trustees' policy on reserves is to maintain a balance in the Capital Account of an average of £300,000 but to allow the balance to vary by $\pm 15\%$. The amount in the Capital Account at 31 July 2016 was £306,914. The amount in the Income Account, indicating funds available for charitable giving, was £72,550.

The Trustees have considered the major risks to which the charity is exposed:-

Our major risk is the continuity of contributions from liverymen, which is the prime source of income of the Trust. Whilst the membership of the livery is increasing and commitments made by liverymen are reasonably certain the Trustees do not consider this risk to be serious. Apart from the commitments referred to below, most other expenditure is discretionary and can be varied according to the availability of funds.

The second substantial risk is capital depreciation of invested assets due to market changes. Our assets are invested primarily in conservatively managed charity funds which provide a balance of income generation and capital growth. The Trustees regularly review both the current value of the investments and the overall investment policy.

The Trust has made a number of commitments relating to future payments to various charities. Where appropriate, details are given in this report. The Trustees are confident that the current balance in the Income Account together with expected receipts will be adequate to meet payments in 2016-17 and that future income flows in subsequent years will be sufficient to match all known future commitments.

Report on Activities during the year.

The Trust continues to provide support and encouragement to students studying actuarial science courses. Bursaries totaling £15,750 were granted to twenty one students who were in their final year of their first degree course, who had demonstrated a financial need and who were making sufficiently good progress to make it likely that they would qualify as actuaries in due course. The bursaries are not intended to be seen as awards of excellence; however modest prizes are offered to students at universities where the Worshipful Company of Actuaries organises lectures. Whenever possible these prizes are presented at the time of a lecture.

We supported a Royal Society Fellowship project led by Dr Matthew Inglis of Loughborough University. This project is now completed and Dr Inglis and his team have been able to demonstrate in a rigorous way that there is a positive impact from continuing Maths education from age 16 to 18. These findings will feed into the policy debate around recent Government proposals in this area. They have also developed a practical approach to teaching maths which allows reliable marking of more open-ended problems. Dr Inglis and a colleague are writing a book on their research findings.

The Trust continued the co-operative venture with the Royal Institution to support and encourage their Mathematics Masterclasses. Donations in the year amounted to £22,000. After two years they have already exceeded the planned expansion and we have agreed a proposal for the use of our final year's donation to expand further the range of Maths masterclasses.

**THE COMPANY OF ACTUARIES
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**ANNUAL REPORT BY THE TRUSTEES (continued)
YEAR ENDED 31 JULY 2016**

The Geoffrey Heywood award, in honour of our Founding Master, consists of awards, typically £5,000 pa for two years, for schools which have an excellent Mathematics teaching department and undertake an extensive outreach programme in Mathematics to other schools in their surrounding area. We gave the first such award in 2014, to St Olave's Grammar School in Kent. This year we agreed to make a second award to King's College Mathematics School in Lambeth and to extend the award to St Olave's for a further two years, both starting in September 2016.

The Trust continues to receive a regular flow of requests from registered charities for donations. The number of appeals far exceeds our resources and in the course of the year the Trustees took a decision to limit donations to appeals where an actuary (not necessarily a liveryman) is actively involved. Typically we commit to three years of support and ask that our donations are used for a specific purpose, with regular annual reporting back on progress.

We have recently renewed our support for a further three years to the Children's Liver Disease Foundation, Narcolepsy UK, Brainwave (for children with brain damage), Swindon Restore (for disadvantaged people in a deprived area of Swindon) and the Martial Arts Centre (running courses for disadvantaged children in Camden). We also agreed to support three new charities in which liverymen are closely involved; Suited & Booted (helping disadvantaged men in London gain employment), Link Age Southwark (working with isolated elderly people in the London Borough of Southwark) and Dan's Fund for Burns (supporting adult burns survivors).

We support on a regular basis a number of charities connected with the City of London and the livery movement. In addition, we give the Master an annual allowance to enable him or her to respond as they think fit to charitable requests that they receive during their year in office.

Trustees' responsibilities in respect of the preparation of the Accounts

The Trustees are required by Law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently:
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business

**THE COMPANY OF ACTUARIES
CHARITABLE TRUST FUND**

**ANNUAL REPORT BY THE TRUSTEES (continued)
YEAR ENDED 31 JULY 2016**

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Board of Trustees on 12th January 2017 and signed on its behalf by:

.....
**M Pomery
Chairman**

**THE COMPANY OF ACTUARIES
CHARITABLE TRUST FUND**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
COMPANY OF ACTUARIES CHARITABLE TRUST FUND**

YEAR ENDED 31 JULY 2016

We report on the accounts of the Charity for the year ended 31st July 2016, which are set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission; under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention

- 1) Which gives us reasonable cause to believe that in, any material respect, the requirements:
 - * to keep accounting records in accordance with section 130 of the 2011 Act; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2) To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Stephen Walter
For and behalf of
Casson Beckman Chartered Accountants

Date:

First Floor
32-34 High Street
Ringwood
Hampshire
BH24 1AG

**THE COMPANY OF ACTUARIES
CHARITABLE TRUST FUND**

STATEMENT OF FINANCIAL ACTIVITIES

**RECEIPTS AND PAYMENTS ACCOUNT
FOR YEAR ENDED 31 JULY 2016**

	2016	2015
	£	£
Incoming Resources		
Ordinary contributions: gift-aidable	84,777	79,934
Ordinary contributions: non gift-aidable	4,545	5,110
Legacies	-	15,000
Income from Master's and other events	16,532	20,938
Other donations received	5,508	6,000
Gift aid received	19,776	34,708
Income from investments	14,081	14,458
Capital appreciation of invested assets	4,849	2,146
Total Receipts	<u>150,068</u>	<u>178,294</u>
Charitable Payments		
Masters' donations (Note 2)	11,900	10,950
Bursaries and Prizes (Note 3)	20,200	27,700
City of London Charities (Note 4)	8,650	6,653
Major Projects (Note 4)	35,000	75,437
Regular Projects (Note 4)	26,100	31,100
Donations to other charities (Note 4)	15,965	40,253
	<u>117,815</u>	<u>192,093</u>
Due to charities from previous year	13,050	8,750
Due to charities at end of year	(1,500)	(13,050)
Total Charitable Payments	<u>129,365</u>	<u>187,793</u>
Governance Payments		
Bank charges	261	261
Accountancy	1,200	1,380
Postage and stationery	311	394
Insurance	152	147
IT costs	156	114
Total Governance Payments	<u>2,080</u>	<u>2,296</u>
Excess of Receipts over Payments for the year	<u><u>18,623</u></u>	<u><u>(11,795)</u></u>

**THE COMPANY OF ACTUARIES
CHARITABLE TRUST FUND**

BALANCE SHEET AS AT 31 JULY 2016

	2016	2015
	£	£
INVESTMENTS		
M&G Group Charifund (Market Value)	270,918	268,344
M&G Group Charibond (Market Value)	35,996	33,721
CAF Gold Fund (Market Value)	-	390
Virgin Money deposit Account	<u>25,000</u>	<u>1,000</u>
	<u>331,914</u>	<u>303,455</u>
 CURRENT ASSETS		
Cash at bank - Current account	47,509	57,386
Sundry debtor	<u>41</u>	<u>-</u>
	<u>379,464</u>	<u>360,841</u>
 Represented by:-		
 UNRESTRICTED FUNDS		
CAPITAL ACCOUNT (Note 5)	306,914	302,455
 INCOME ACCOUNT (Note 6)	72,550	58,386
	<u>379,464</u>	<u>360,841</u>

On behalf of the Trustees of the Company of Actuaries Charitable Trust Fund we approve the Financial Statements set out on pages 7 to 13.

..... Trustee

..... Trustee

..... Date

**THE COMPANY OF ACTUARIES
CHARITABLE TRUST FUND**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2016**

1 PRINCIPAL ACCOUNTING POLICIES

1.1 BASIS OF PREPARATION OF ACCOUNTS

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP 2005), "Accounting and Reporting by Charities" issued in March 2005, applicable UK accounting standards and the Charities Act 2011.

The Trust has taken advantage of the exemption in Financial Reporting Standard number 1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small charity.

1.2 FUND ACCOUNTING

Unrestricted funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objectives. There are no designated or restricted funds.

1.3 INCOMING RESOURCES

Charitable activities

All incoming resources including donations and legacies are recognised once the funds have been received into the Charity's bank account. Investment gains are included as incoming resources and subsequently transferred to the capital account as shown in notes 5 and 6.

1.4 RESOURCES EXPENDED

Liabilities are recognised on a payments basis and are reported as the expenditure clears the bank account. All expenditure is included on a payments basis and has been classified under headings that aggregate all costs related to that category.

Governance costs

Governance costs comprise all costs involving the public accountability of the Charity and its compliance with regulation and good practice. These costs include costs related to accountancy services, together with support costs and overheads. Governance costs comprise all costs involving those relating to compliance with regulations and good practice.

**THE COMPANY OF ACTUARIES
CHARITABLE TRUST FUND**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2016 (continued)**

1.4 RESOURCES EXPENDED (continued)

Charitable activities

Costs of charitable activities include donations and projects together with other costs directly associated with the charitable objectives of the Charity.

1.5 FIXED ASSET INVESTMENTS

Investments are stated at market value at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year. Any gains or losses are subsequently transferred from the income account to the capital account, as reflected in notes 5 and 6. The investments are held on the Charity's behalf, as part of a central pool managed by M&G Securities Limited. The investments are held primarily to provide an investment return for the Charity.

**THE COMPANY OF ACTUARIES
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2016**

	£	£
2 MASTERS' DONATIONS		
Master Thompson		
British Red Cross	2,000	
Cutlers' Company Charitable Trust	100	
London Air Ambulance	500	
Museum of London	1,000	
Up Close Productions	1,500	
Other	1,700	
Ripon Cathedral Development Campaign	100	
Spitalfields Festival	500	
The Poppy Factory	1,000	
Young Epilepsy	1,000	
	<u>9,400</u>	
Master Bridgeland		
Autistica	1,000	
Lyme Regis Museum	1,500	
	<u>11,900</u>	11,900
3 BURSARIES AND PRIZES		
21 Bursaries of £750 each	15,750	
Prizes for University students	2,700	
Prizes for Institute and Faculty of Actuaries students	1,750	
	<u>20,200</u>	20,200
4 DONATIONS TO CHARITIES		
a) <u>Charities having a substantial connection with the City of London</u>		
The Lord Mayor's Appeal Fund	4,000	
Mansion House Scholarship Fund	1,000	
Sheriffs' and Recorder's Fund	1,000	
St Lawrence Jewry Development Fund	1,000	
Army Benevolent Fund	500	
The City and Guilds of London Institute	500	
Royal British Legion	250	
The Musicians' Benevolent Fund	250	
Trustees of the United Guilds' Service	150	
	<u>8,650</u>	8,650
b) <u>Major Projects</u>		
The Royal Institution	22,000	
Education Endowment Foundation	8,000	
St Olave's School Orpington	5,000	
	<u>35,000</u>	35,000
carried forward		<u>75,750</u>

**THE COMPANY OF ACTUARIES
CHARITABLE TRUST FUND**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2016**

4 DONATIONS TO CHARITIES (continued)

	brought forward	75,750
<u>c) Regular Projects which have been or will be supported over a number of years</u>		
	£	
Children's Liver Disease Foundation	5,000	
Narcolepsy UK	5,000	
The Brainwave Centre Limited	5,000	
Link Age Southwark	2,500	
East Anglia's Children's Hospices	2,350	
Edmonton Sea Cadets	2,250	
Swindon ReStore Community Project	2,000	
Suited and Booted	1,000	
The Martial Arts Charitable Trust	500	
The Robert Clack Development Trust	<u>500</u>	
		26,100
<u>d) Other donations were made as follows</u>		
	£	
Dan's Fund for Burns	3,500	
Leeway Domestic Violence and Abuse Centres	1,000	
The Archway Project	1,000	
The Peel Institute	1,000	
Service User Network Swindon	1,000	
Community Action Nepal	1,000	
Reverse Rett	1,000	
Orchid	1,000	
Katherine House	800	
Kids Cancer Charity	750	
Clio's Company	750	
The Sick Children's Trust	750	
The Neuro Muscular Centre	715	
On Course Foundation	700	
Traffic of the Stage	500	
Thumbs Up Club	<u>500</u>	
		15,965
		<u>£ 117,815</u>

**THE COMPANY OF ACTUARIES
CHARITABLE TRUST FUND**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 JULY 2016**

	2016	2015
	£	£
5 CAPITAL ACCOUNT CHANGES		
Balance at start of year	302,455	300,309
Increase in value of investments	4,849	2,146
Transfer to Income Account	(390)	-
Balance at end of year	<u><u>306,914</u></u>	<u><u>302,455</u></u>
6 INCOME ACCOUNT CHANGES		
Balance at start of year	58,386	63,174
Excess of Receipts over Payments for the year	18,623	(2,642)
Increase in value of investments	(4,849)	(2,146)
Transfer from Capital Account	390	-
Balance at end of year	<u><u>72,550</u></u>	<u><u>58,386</u></u>

7 TRUSTEE REMUNERATION AND EXPENSES

No remuneration was paid to the Trustees during the year. In the year the Honorary Almoner, Mr P O'Keeffe was paid total expenses of £311 (2015 - £394) for postage and stationery costs.